



## Minutes

### Meeting of the Parish Council

**Monday 11<sup>th</sup> December 2023 at 7 pm at Elford Village Hall**

Present: Councillors Turley (Deputised as Chair), Oakley, Herrmann, Robertson & Delderfield.

In attendance: Mrs Fitzpatrick (Clerk), 15 members of the public.

#### Open Forum

Residents from Tame View raised the following:-

- Potential for raised earth to cause landslide. Up to date landscape drawings have been requested.
- Further earth being added to existing mound. **Action: Cllr Oakley**
- Request for two grit bins to be located at the top and bottom of Tame View to be raised with Highways. **Action: Clerk**
- No water in pond. Cllr Oakley advised that if there were any issues, Elan Homes would have to come back. In addition, Lichfield District Council need to keep pushing Severn Trent to adopt.
- Road crossing. **Action: Cllr Oakley**
- Path down to stile is muddy and slippery (see item 153/23).

A resident thanked the Parish Council for the new speed indicator device.

#### **148/23 To receive Apologies for Absence**

Cllr Payne, District Cllr Booker, District Cllr Rushton had apologised.

#### **149/23 To receive Declarations of Interests.**

No Declarations of Interests were made.

#### **150/23 To approve the Minutes of the Meeting of 13<sup>th</sup> November 2023.**

The draft Minutes were approved and signed.

**151/23 To receive the Clerk's Report.**

We Love Lichfield Fund – Application declined.

Community Matters – Application declined.

Traffic Calming – make Section 50 application.

**Action: Clerk**

Defibrillator.co.uk – Match funding details to be sent to representative at Tame View

**Action: Clerk**

**152/23 To consider any Planning matters.**

None.

**153/23 To receive an update on the Shrubbery development.** See Open Forum above.

Cllr Oakley will email Lichfield District Council for an update.

**Action: Cllr Oakley**

Cllr Turley agreed to speak to Cllr Payne about putting some chippings down by the stile at the lower end of The Beck (ROW 7).

**Action: Cllr Turley**

**154/23 To consider the draft budget for the financial year 2024/25.**

Following discussion of the budget it was agreed that the precept sum requested would be £20,000 for 2024-25.

**Resolved: Approved.**

**155/23 To approve the updated Asset Register.**

The two new dog bins and two speed indicator devices had been added to the Asset Register. The revised Asset Register would be sent to the Insurers and shown on the Parish Council website.

**Action: Clerk**

**Resolved: Approved**

**156/23 To consider the Playground.** – The contractor has started the work but due to the bad weather has not been able to continue.

**157/23 To consider the new website.** Update due at the next Parish Council meeting.

**Action: Cllr Herrmann**

**158/23 To consider Cricket Club proposals.**

The representative of the Football Club spoke of their three year plan:-

- Year 1 – purchase new containers, clear the shed, and put the equipment in the new containers.
- Year 2 – convert the shed into a social space, perhaps connect it the other building (L shape).
- Year 3 - renovate the changing rooms.

The Football Club require permission (in the form of a letter) to put two new containers (20ft x 8ft) at the back of current building on the carpark.

**Resolved:** Approved

The representative of the Cricket Club advised that they had raised a Highways report about the issue on Brickhouse Lane, the details of which are available on Facebook. The Cricket Club asked for further assistance which Cllr Turley offered for the Parish Council to contact Staffordshire County Council. **Action: Clerk**

In addition, the fence panels have been erected and the drain has been cleared in the field.

The Cricket Club require the S106 funds in advance for the work and asked if more than one quote is required. **Action: Clerk**

**159/23 To receive Questions and Reports from Councillors.**

Cllr Delderfield advised that a stop notice has been issued by the Environment Agency at ROW 8. A resident has advised that the leaves piled by the wall at Padgett House were causing damp. Cllr Delderfield asked the clerk to raise it with St Peter's church. **Action: Clerk**

Cllr Herrmann asked whether a sweeper could be arranged to clean The Avenue before the Electric Avenue event on Saturday 16<sup>th</sup> December. **Action: Clerk**

Cllr Roberson has been approached about having an Amazon locker in the village. Is the village hall an option? **Action: Cllr Delderfield**

**160/23 To receive Correspondence.**

SPCA bulletin.

SPCA Local Government Services pay agreement for 2023.

**Resolved:** Approved

**161/23 To receive a Financial Report**

See appendix 1.

**Resolved:** Approved

**162/23 To consider authorising Schedule of Accounts for payment**

Staff costs; salary, expenses £523.63;

A. Robey, handyman, £50.00;

Village Hall, Post Office room hire, £65.50;

Lichfield District Council, supply, installation & emptying of dog bins, £1257.60;

T. Gilbert, Christmas tree, £70;

A. Payne, reimburse SID fixings, £11.98;  
Cllr Turley would authorise the payments.

**Resolved:** Approved

**Date of Next Meeting:** Monday 15<sup>th</sup> January 2024 at 7pm.

Meeting closed 8.50pm

DRAFT

Appendix 1  
Financial Report December 2023

(a) Bank reconciliation –

	28/11/2023		Totals
BAL B/F	30,874.82	CURRENT	15,787.88
		DEPOSIT(playground)	8,092.69
		95 DAY NOTICE (CIL)	38,947.88
RECEIPTS	48,909.78	earmarked for CIL	
		43,470.45	
		earmarked for playground	
		8,035.49	
PAYMENTS	16,956.15		
TOTAL	<b>62,828.45</b>		<b>62,828.45</b>

(b) Performance against budget:

<u>Heading</u>	<u>Budget sum</u>	<u>To date</u>	<u>Remaining</u>
<b>Staff costs</b>	7447	4805	2642
<b>Admin</b>	2113	1189	924
eg room hire, taxi, solicitor, subs			
<b>Maintenance</b>	8265	5188	3077
eg mowing, handyman, electricity			
<b>S137</b>	0.00	500	
<b>Unplanned</b>			
<b>VAT</b>	0	273	
	<b>17825</b>	<b>11956</b>	<b>5869</b>

(c) £5000 transferred from CIL account to current account on the 28<sup>th</sup> November (ref CIL grant to Football Club)